



WHS Coordinator

Rapid Plas is a leading NSW tank manufacturer with a modern manufacturing facility based at Tamworth NSW.

Rapid Plas has an exciting opportunity for a full time WHS Coordinator at our Tamworth manufacturing base.

Reporting to the Chief Financial Officer the WHS Coordinator will be responsible to administer the current WHS Management System and its continuous improvement.

Key role functions include:

- Undertake WHS inspection/audits on site and report on outcomes;
- Conduct, or assist in conducting, incident and near miss investigations to a high standard;
- Develop and deliver relevant safety information through training and induction sessions;
- Update WHS policies and procedures as required.
- Assist the CFO to compile WHS reports, programs and presentations;
- Guide and advise Managers and employees to ensure effective implementation of WHS initiatives and programs;
- Other WHS administrative duties as required.
- Remain current with Legislative requirements.

We are seeking people that have:

- Certificate IV in Work Health & Safety
- Candidates with Work, Health and Safety experience, specifically in manufacturing will be highly regarded.
- RTW Coordinator certificate or relevant experience

To apply, please forward your application and resume to HR@rapidplas.com.au

Applications close Wednesday, 19 September 2018